RRBC Showers Basic Guidelines

(Wedding, Baby, Other Special Occasions)

At RRBC, wedding, baby and other special showers for identified couples or individuals are given/sponsored by interested individuals or groups - primarily those linked to the honorees through a Sunday school class. The honorees are typically active members in the church who are linked to the sponsoring class either through attendance in the class or through parents, grandparents or good friends who are members of a Sunday school class.

For any shower hosted at the church, the host/class contact is required to schedule a space through the normal scheduling process by calling the church's **Facilities Manager, Mr. Brett Barnes, at 770-854-8824**. A popular time for holding showers is on Wednesdays prior to the evening services, between 5:30 and 6:30 pm, but other days and times may be scheduled, except for Sundays. Guidelines for facilities usage will be provided at the time of scheduling.

For shower announcements and any logistical assistance, please contact the church's **Shower Coordinator**, **Wanice Odell at wowblueyes@gmail.com** at least **three weeks prior** to the shower date. She will facilitate all announcements to the church including the Sunday church bulletin, a slide announcing the shower that will run on the church's video screens, signs in approved locations throughout the church, and notification to all women of the church via the Women's Ministry email list.

Sample announcement formats follow:

(Sample Sunday Bulletin Announcement)

Wedding Shower Honoring Mary Smith and John Jones Wednesday, March 1st 5:30 – 6:30 p.m. Women's Ministry Room (D203) Registered at Amazon.com, Target and Belk

(Sample Slide and Sign Announcements)

You're Invited/It's a Girl/Boy, etc.

A <u>wedding/bridal shower</u> honoring Mary Smith, bride-elect of John Jones, will be held on <u>Wednesday, March 1st</u> from <u>5:30 to 6:30 pm</u> in the Women's Ministry Room (D203), given by friends from the <u>Homebuilders Sunday</u> School class. The happy couple is registered at Amazon.com, Target and Belk. (Questions may be directed to <u>(shower host contact)</u> at <u>(phone number)</u> or via email at <u>(email address).)</u>

Please join us to shower them with RRBC Love and Joy!

(Rev. March, 2018)